Nashoba Valley Regional Dispatch District

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Anne Camaro
Executive Director
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Operations Committee
Meeting Minutes

Meeting Date and Time: Thursday February 19, 2026 1:00PM

- Meeting held in person, at the Nashoba Valley Regional Dispatch District

Attendance:
Berlin – Schartner* (P) McQuillen (P)
Bolton – Barry (P) Legendre (P)
Boxborough – Szewczyk (P) Kivlan (A)
Devens – Frohock (A) Kelly** (P)
Harvard – Babu (P) Sicard (P)
Hudson – Dipersio (P) Desautels (P)
Lancaster – Moody (P) Belanger (P)
Lunenburg – Thibodeau (P) Sullivan (P)
Sterling – Gaudette (P) Kokernak (P)
*Chair ** Vice Chair

Others:
NVRDD – Anne Camaro (P)
NVRDD – Jennifer Hill (P)
NVRDD – Charles Myers (P)
NVRDD – Chris Carleton (P)

1. Call to Order: With a quorum present and acting, the Chair of the Operations Committee called the meeting to order at 1:02PM.

2. Public Comment: None.

3. Approval of Meeting Minutes: Meeting minutes from the 12/04/2025 meeting. Motion to approve the meeting minutes as presented was made by Chief Sicard, Seconded by Chief Moody. All present voted in favor of the motion, motion carries.

4. Director's Report: Director Camaro reports to continue to work on filling vacancies. There are currently 3 people in training. There's also one per-diem employee who will be taking one shift per month. Director Camaro will be requesting funds to finish the expansion space, which will be a locker room and two bunk/wellness rooms. FY27 Grant Applications have not yet been posted.

5. Budget Reports: Budget reports were shared with the committee as part of the meeting packet.

6. Approval of New/Modified Policies:
   Policies presented to be approved: 271, and 401. Motion to approve as presented made by Chief Kelly, seconded by Chief Moody. All present voted in favor of the motion, motion carries.

7. Dispatch Liaison:
   No updates.

8. Old Business:
   Director Camaro described the regional radio project and microwave backhaul along with the need to inventory all equipment owned by the district vs. what's owned by the towns. These projects will be assigned to the Systems Manager.
   Director Camaro also discussed the CAD replacement project, and that this project needs to be looked at again.

9. New Business:
   - High Acuity Incidents: Discussion held about the discrepancies in how different departments want calls handled and how it makes it very difficult to train new employees.
   - Fire Specialty Teams: Director Camaro asked the Fire Chiefs to provide Operations Manager Hill with up-to-date information on specialty team membership.
   - ALS Responses: Discussion held about the ALS triggers and the possibility of refining the list of triggers.

10. Next Meeting: April 16, 2026 1:00 PM at NVRDD.

11. Adjourn: With no further business to be brought before the committee, the Chair of the Operations Committee entertained a motion to adjourn the meeting. Motion was made by Chief Sicard and seconded by Chief Kelly. All present were in favor, and with no objections or abstains the meeting was adjourned at 2:20PM.