Nashoba Valley Regional Dispatch District

Tri-Board Meeting Minutes

Wednesday February 11, 2026
9:00 AM
In-Person Meeting - 15 Wattaquadock Hill Rd, Bolton, MA 01740

The following members were in attendance:

Administration Board	Operations Committee	Finance Committee	Others
Michael Johns*	Chief Scharter*	June Poland*	Anne Camaro
Marie Sobalvarro**	Chief Mcquillen	Ninotchka Rogers	Jennifer Hill
Shane Melone	Chief Barry	Japheth Stevens	Chris Carleton
Dawn Dunbar	Chief Legendre	Neil Vaidya**	Glenn Casey
Thomas Gregory	Chief Szewczyk	Karen Barrett	Lt. Fugere
John Woodsmall	Chief Kivlan		
Jennifer Warren-Dyment	Chief Kelly**		
William Caldwell	Chief Babu		
	Chief Sicard		
	Chief Dipersio		
	Chief Desautels		
	Chief Moody		
	Chief Bellanger		
	Chief Thibodeau		
	Chief Sullivan		
	Chief Gaudette		
	Chief Kokernak		

*Chair **Vice Chair

I. With a quorum present and acting, the Admin Board Chair – Michael Johns, Operations Committee Chair – Chief Schartner, and Finance Committee Chair – June Poland called the meeting to order at 09:01.

II. The Board and Committees – Roles and Responsibilities
The Roles and Responsibilities Document was distributed to the members by email along with the meeting packet. Members stated they had reviewed the document and there were no questions or comments.

With no further discussion, the Admin Board Chair – Michael Johns, Operations Committee Chair – Chief Schartner, and Finance Committee Chair – June Poland entertained a motion to approve the document as written and presented.
Admin Board: Motion made by Jennifer Warren-Dyment, Seconded by Dawn Dunbar, - all present voted in favor. Motion carries.
Operations Committee: Motion made by Chief Sicard, Seconded by Chief Moody, all present voted in favor. Motion carries.

Finance Committee: Motion made by Ninotchka Rogers, Seconded by June Poland, all present voted in favor. Motion carries.

III. Financial Discussion: Free Cash and Cash Flow

Director Camaro opened the discussion by advising the members that as of 06/30/25, NVRDD has $433,208.61 in free cash. According to the District Agreement – Section 11, the Administration Board has discretion over how free cash is handled after the year closes. Finance Committee would like to see a credit issued to the original member communities. Director Camaro's recommendation is that $250,000 be kept in free cash to ensure cash flow, as grants are reimbursement grants. The remaining $183,208.61 should be moved to the Capital/Stabilization account to be used for future upcoming projects. Jennifer Warren-Dyment inquired as to why the Finance Committee was taking that stance. Ninotchka Rogers said that it was their understanding that the free cash, originated from the original communities because they were the ones contributing the longest to the District. Director Camaro asked to clarify a point, and stated that in 2021 when she started with the District, there was no free cash, and the free cash that's there now was built with budget savings since 2021. Further discussion ensued about the use of the free cash to benefit all communities, because future radio projects would benefit everyone.

With no further discussion the Admin Board Chair – Michael Johns entertained a motion to approve Director Camaro's recommendation to keep $250,000.00 in free cash to ensure enough cash flow, and to move $183,208.61 to the Capital/Stabilization Account. Motion was made by Jennifer Warren-Dyment, Seconded by Marie Sobalvarro. All present voted in favor. Motion carries.

Although the Finance and Operations Committees did not need to vote on this motion, they were both in favor of this resolution.

IV. NVRDD Growth Update

Director Camaro gave a quick update on recent District Growth. Hudson is fully integrated into NVRDD with 911, business lines, police dispatch and fire dispatch being handled at NVRDD. A few projects still being finished up, but progress is being made, and they should be completed soon. Director Camaro set the target date of 07/01/26 for Sterling's transition into NVRDD. She has a meeting with State 911 on Friday 02/13 about funding.

V. Other Business

a. FY27 Budget

Director Camaro presented three versions of the FY27 Budget to the members. Discussion was held about the need for an operating reserve account that carries over from year to year. This funding would be placed in the interest bearing account, and only used with expressed approval from the boards to keep assessments lower in future years. With no further discussion, the Admin Board Chair – Michael Johns, Operations Committee Chair – Chief Schartner, and Finance Committee Chair – June Poland entertained a motion to approve the

FY27 Budget at $3,636,475.60, with assessments at $207,000.00, and $138,708.00 being placed into the operating reserve account.

Admin Board: Motion made by John Woodsmall, Seconded by Jennifer Warren-Dyment, - all present voted in favor. Motion carries.
Operations Committee: Motion made by Chief Moody, Seconded by Chief McQuillen, all present voted in favor. Motion carries.
Finance Committee: Motion made by Neil Vaidya, Seconded by Japheth Stevens, all present voted in favor. Motion carries.

VI. Adjourn

Meeting was adjourned by the Admin Board Chair – Michael Johns, Operations Committee Chair – Chief Schartner, and Finance Committee Chair – June Poland at 09:59.