



Nashoba Valley Regional Dispatch District

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Anne Camaro
Executive Director
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Nashoba Valley Regional Dispatch District Finance Committee Meeting Minutes

Meeting Date: Wednesday, December 3rd, 2025 **Time:** 9:01 AM

Present:

Ninotchka Rogers, Town of Bolton
Jared Mullane, Town of Harvard
June Poland, Town of Berlin - Chair
Honghoa Le, Town of Boxborough
Neil Vaidya- Town of Hudson- Vice Chair

Anne Camaro, NVRDD Executive Director
Jennifer Hill, NVRDD Operations Manager
Chris Carleton, NVRDD Systems Manager
Glenn Casey- NVRDD Supervisor

Absent

Japheth Stevens, Mass Development
Cheryl Garipey, Town of Lancaster

I. Call to Order

With a quorum present and acting, the meeting was called to order by June Poland at 9:01 am.

II. Public Comment

None

III. FY25 Budget & Closeout Update

Audit reports were distributed prior to the meeting. Ninotchka Rogers asked about the distribution of undesignated funds back to the towns. Director Anne Camaro reported that she has spoken with accountant Donna Walsh, and will be working on this matter. She stated that a presentation regarding the available undesignated funds will be provided at the next meeting in January.

Anne Camaro also noted that contributions made by each town will be reviewed to determine how the undesignated funds should be divided. Jared Mullane suggested that since Boxborough is funded through the state and has not contributed, it should not receive a disbursement. June Poland further suggested that the committee consider any additional expenses that may need to be covered by the undesignated funds before making a final decision.

Anne Camaro stated that one anticipated expense is the purchase of a new CAD system and records management system for the Police Departments. She noted that only half of the cost is covered by a state grant. The Administrative Board will be notified at the next meeting.

IV. FY26 Budget Update

Reports were distributed prior to the meeting. Anne Camaro reported that there are several budget lines she is monitoring closely. Anne Camaro reported that she anticipates significant expenses in the legal line this fiscal year due to the MCAD issue, a Lunenburg resident matter, and general legal fees. In addition, she is monitoring the holiday line, which was level funded last year for FY26.

June Poland asked about the overtime line for FY26 and whether it is grant related. Director Camaro responded that overtime and salary expenses are currently awaiting grant reimbursement. Once reimbursements are received, the expenses will be transferred to the appropriate grant accounts.

V. FY27 Budget and 5 Year Projections

Director Anne Camaro reported that she does not yet have a lease agreement amount for the upcoming year. She explained that the lease cost had previously decreased due to space being taken away for the construction of the Public Safety Building. Approximately 1,000 square feet is expected to be returned, which will result in an increase to the lease cost. Anne is currently awaiting a response from admin.

Anne Camaro also reported that the cost of the fiber connection line has increased due to Hudson joining the district.

June Poland asked how close the department is to full staffing. Anne Camaro responded that there are currently in need of five employees to be fully staffed, one individual in training, and one additional hire is scheduled to begin in January.

Jared Mullane asked whether the department is on pace to meet the early February budget deadline. Anne Camaro stated that she expects to have budget numbers available by the first week of January.

VI. Director Update

Director Anne Camaro provided an update on the Hudson transition. She reported that the Police Department has not yet transitioned. She stated that she is working with Comcast to streamline services and reduce fiber costs.

Anne Camaro also reported that she is coordinating with State 911 regarding grant opportunities; however, State 911 is holding off on releasing grants until February, 2026.

VII. Approve Minutes

June Poland entertained a motion to approve the minutes from the 10/15/25 meeting. Motion by Jared Mullane seconded by Neil Vaidya. Rollcall vote: Jared Mullane: aye, Neil Vaidya: abstained, Ninotchka Rogers: aye, Honghoa Le: aye. The motion passes.

VIII. District Growth

Anne Camaro reported that she received the official intent letter indicating that Sterling is looking to join the District. June Poland entertained a motion to recommend to the Admin Board to accept Sterling as a member of the district. Motion made by Jared Mullane seconded by Neil Vaidya, Rollcall vote: Ninotchka Rogers: aye, Jared Mullane: aye, Honghoa Le: aye, June Poland: aye. The motion passes unanimously.

IX. Next Meeting

The next Finance Committee meeting was scheduled for Wednesday, January 28, 2026 at 9:00 am.

X. Adjourn

With no further business to come before the committee, the Chair of the Finance Committee adjourned the meeting at 9:51 am.