



Nashoba Valley Regional Dispatch District

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Anne Camaro
Executive Director
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Nashoba Valley Regional Dispatch District Finance Committee Meeting Minutes

Meeting Date: Monday, August 20th, 2025

Time: 9:01 AM

Present:

Neil Vaidya- Town of Hudson- Vice Chair
Jared Mullane, Town of Harvard
June Poland, Town of Berlin
Japheth Stevens, Mass Development
Honghoa Le, Town of Boxborough
Cheryl Gariepy, Town of Lancaster
Neil Vaidya- Town of Hudson

Anne Camaro, NVRDD Executive Director
Stephannie Coronel, NVRDD Admin
Jennifer Hill, NVRDD Operations Manager
Donna Walsh, NVRDD Accountant
Glenn Casey- NVRDD Supervisor

Absent

Ninotchka Rogers, Town of Bolton
Ezequiel Ayala, Town of Lunenburg- Chair

I. Call to Order

With a quorum present and acting, the meeting was called to order by Jared Mullane at 9:01 am.

II. Public Comment

None

III. Recognize Committee

Chair Jared Mullane entertained a motion to reorganize the Committee and appoint Ezequiel Ayala as Chair of the committee, Motion by June Poland seconded by Cheryl Gariepy, Rollcall vote: June Poland aye, Japeth Stevens: aye, Cheryl Gariepy: aye, Honghoa Le: aye. Neil Vaidya: aye, Jared Mullane: aye. The motion passes unanimously.

Chair Jared Mullane entertained a motion to reorganize the Committee and appoint Niel Vaidya as Vice Chair, Motion by June Poland seconded by Cheryl Gariepy, Rollcall vote: June Poland aye, Japeth Stevens: aye, Cheryl Gariepy: aye, Honghoa Le: aye, Jared Mullane: aye, Neil Vaidya: aye, The motion passes unanimously.

After the votes were taken, the meeting was turned over to the new Vice Chair.

IV. Welcome in Hudson Finance Committee Member

New Vice chair Neil Vaidya from Town of Hudson was welcomed to the committee.

V. FY25 Closeout Update

FY25 closeout reports were shared with the committee prior to the meeting. Anne Camaro reported that the last grant reimbursements have been received. She also noted that Accountant Donna Walsh has been working on reclassifying expenses into the grant account. Anne Camaro also reported that auditors were in the office this week and are working with the accountant and treasurer to finalize the audit.

VI. FY26 Update

FY26 reports were shared with the committee prior to the meeting. Anne reported that no FY26 reimbursements have been received yet, but they have been filed. She also noted that Town assessments have been received, except for two outstanding assessments. Those towns have already been contacted, and the remaining assessments are expected shortly.

VII. Director Update

Anne reported she is continuing to screen candidates. There are currently five new staff members. Three are currently in training, two will be starting at the end of the month and one is in the background phase. Anne also reported that Hudson fire will be transitioned September 1st and police will be transitioning a few weeks after.

VIII. Approve Minutes

Vice Chair Vaidya entertained a motion to approve the minutes from the 06/04/2025 meeting. Motion by Jared Mullane seconded by Cheryl Gariepy, Rollcall vote: June Poland: aye, Jared Mullane: aye, Japheth Stevens: aye, Cheryl Gariepy: aye, Honghoa Le: aye. The motion passes unanimously.

IX. Other Business

Anne Camaro reported that she has been in communication with Sterling police, Fire chiefs, and Town Administrators. They have expressed a serious intent to join the district. Sterling is currently addressing some internal matters and aims to submit a letter of intent by the middle of September.

June Poland asked if we have enough staff if Sterling joins the district, to which Anne responded yes.

Anne Camaro also reported that she mentioned to the admin board in a previous meeting that because of the expansion of the district she is hoping to add another admin position.

X. Adjourn

With no further business to come before the committee, the Vice Chair of the Finance Committee adjourned the meeting at 9:18 am.