



Nashoba Valley Regional Dispatch District

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Anne Camaro
Executive Director
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Operations Committee Meeting Minutes

Meeting Date and Time: Tuesday May 06, 2025 1:00PM

- Meeting held at the Harvard Police and EMS Building

Attendance:

Berlin – Schartner* (P) McQuillen (P)
Bolton – Hamburger (P) Legendre (A)
Boxborough – Szewczyk (P) Kivlan (P)
Devens – Frohock (P) Kelly** (P)
Harvard – Babu (A) Sicard (P)
Hudson – Dipersio (P) Desautels (P)
Lancaster – Moody (P)
Lunenburg – Thibodeau (P) Sullivan (A)

Others:

NVRDD – Anne Camaro (P)
Harvard FD – Lt. Perry

*Chair

** Vice Chair

1. Call to Order: With a quorum present and acting, the Chair of the Operations Committee called the meeting to order at 1:05PM.
2. Public Comment: Director Camaro welcomed Chief DiPersio and Lt. Frohock to the Operations Committee Meeting, and congratulated Chief Thibodeau on this permanent appointment as Chief of the Lunenburg Police Department.
3. Approval of Meeting Minutes: Meeting minutes from the last meeting (03/11/2025) were presented to the quorum. With no further discussion the Chair of the Operations Committee entertained a motion to approve the meeting minutes from the 01/04/2025 meeting. Motion was made by Chief McQuillen, and seconded by Commissioner Moody. All present were in favor, and with no objections or abstains the motion passes.
4. Director's Report: Director Camaro provided an overview of the hiring process, and advised that the district continues to screen and test candidates for the regional dispatcher position.
5. Approval of New/Modified Policies:
 - a. 200. 911 Call Processing
 - b. 329. Radio Simulcasting

- c. 330. BOLOs
- d. 408. Medical Helicopter
- e. 419. Souza Baranowski EMS Response

With no further discussion Chief Sicard made a motion to approve listed policies. Motion was seconded by Chief Mcquillen. All present were in favor, and with no objections or abstains the motion passes.

6. Police and Fire Calls QA:

Director Camaro gave a brief overview of the QA process for Police and Fire Incidents.

7. Dispatch Liaison:

Director Camaro announced that starting at the next meeting, the committee will have a new Dispatch Liaison: Charles Myers.

8. Old Business:

Director Camaro advised that she has been working with radio vendor to identify opportunities for expansion and enhancement of the radio system. Working on a regional overlay, microwave backhaul, and utilizing new towers for connectivity.

9. New Business:

Next Meeting: June 17, 2025 1:00PM at the Harvard Police and EMS Building

10. Adjourn: With no further business to be brought before the committee, the Chair of the Operations Committee entertained a motion to adjourn the meeting. Motion was made by Chief Sicard and seconded by Commissioner Moody. All present were in favor, and with no objections or abstains the meeting was adjourned at 1:26PM.