



# Nashoba Valley Regional Dispatch District

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Anne Camaro  
Executive Director  
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## Operations Committee Meeting Minutes

**Meeting Date and Time:** Tuesday March 11, 2025 1:00PM

- Meeting held at the Harvard Police and EMS Building

### Attendance:

Berlin – Schartner\* (P) McQuillen (P)  
Bolton – Hamburger (P) Legendre (P)  
Boxborough – Szewczyk (P) Kivlan (P)  
Devens – Pruett (A) Kelly\*\* (A)  
Harvard – Babu (A) Sicard (P)  
Hudson – Dipersio (A) Desautels (P)  
Lancaster – Moody (P)  
Lunenburg – Thibodeau (P) Sullivan (P)

### Others:

NVRDD – Anne Camaro (P)  
NVRDD – Jennifer Hill (P)  
Devens FD – Dep. Chief Shea  
Hudson FD – Dep. Chief Harrington

\*Chair

\*\* Vice Chair

1. Call to Order: With a quorum present and acting, the Chair of the Operations Committee called the meeting to order at 1:01PM.
2. Public Comment: Director Camaro welcomed Chief Desautels and Deputy Harrington to the Operations Committee Meeting.
3. Approval of Meeting Minutes: Meeting minutes from the last meeting (01/14/2025) were presented to the quorum. With no further discussion the Chair of the Operations Committee entertained a motion to approve the meeting minutes from the 01/04/2025 meeting. Motion was made by Chief McQuillen, and seconded by Commissioner Moody. All present were in favor, and with no objections or abstains the motion passes.
4. Director's Report: One new dispatcher in training, 11 candidates to interview next week. FY25 Budget looks ok, watching Overtime, Legal and Building Maintenance lines. Bryx is scheduled for installation at our FDs the first week of May. FY26 Development Grant application was filed.
5. Approval of New/Modified Policies:
  - a. 200. 911 Call Processing

With no further discussion Chief Sullivan made a motion to approve policy 200. Motion was seconded by Chief McQuillen. All present were in favor, and with no objections or abstains the motion passes.

6. Police and Fire Calls QA:

Director Camaro presented the plan for implementing Police and Fire QA Program – Similar to the EMD QA Program with calls being reviewed each week.

7. Alice Receptionist

Director Camaro gave an update on the Alice Virtual Receptionist, with a new outdoor option now being available that we can explore for Lunenburg. The units will need an internet connection and power.

8. Dispatch Liaison:

Ops. Manager asked Chiefs to please ensure their staff is hailing Fire Alarm correctly by identifying their unit and jurisdiction, and waiting for a response before transmitting their message.

9. Old Business:

Director Camaro advised that she has been working with radio vendor to identify opportunities for expansion and enhancement of the radio system. Working on a regional overlay, microwave backhaul, and utilizing new towers for connectivity.

10. New Business:

Next Meeting: May 6, 2025 1:00PM at the Harvard Police and EMS Building

11. Adjourn: With no further business to be brought before the committee, the Chair of the Operations Committee entertained a motion to adjourn the meeting. Motion was made by Chief McQuillen and seconded by Commissioner Moody. All present were in favor, and with no objections or abstains the meeting was adjourned at 1:20PM.