



# Nashoba Valley Regional Dispatch District

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Anne Camaro  
Executive Director  
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## Nashoba Valley Regional Dispatch District Finance Committee Meeting Minutes

**Meeting Date:** Wednesday April 04, 2025

**Time:** 9:00 AM

### **Present:**

Jared Mullane, Town of Harvard – Chair  
June Poland, Town of Berlin – Vice Chair  
Ninotchka Rogers, Town of Bolton  
Japheth Stevens, Mass Development  
Honghoa Le, Town of Boxborough  
Ezequiel Ayala, Town of Lunenburg

Anne Camaro, NVRDD Executive Director  
Jennifer Hill, NVRDD Operations Manager  
Donna Walsh, NVRDD Accountant  
Kristen Noel, NVRDD Treasurer  
Brian O'Neill, NVRDD Supervisor

### **Absent**

Cheryl Gariepy, Town of Lancaster  
Neil Vaidya, Town of Hudson

### **I. Call to Order**

With a quorum present and acting, the meeting was called to order by Chairperson Jared Mullane at 9:01 am.

### **II. Public Comment**

None

### **III. Approve Minutes from 01/30/2025 Meeting**

Chair Jared Mullane entertained a motion to approve the minutes from the 01/30/25 meeting. Motion by Ninotchka Rogers seconded by Ezequiel Ayala, Rollcall vote: June Poland: AYE, Ninotchka Rogers: AYE, Japheth Stevens: AYE, Honghoa Le: AYE, Ezequiel Ayala: AYE, Jared Mullane: AYE. The motion passed unanimously.

### **IV. FY24 Audit**

Director Camaro reviewed the FY24 Audit with the Committee, including the recommendation to move Capital/Stabilization Funds into a high-yielding interest account. Director Camaro advised the committee that this has been completed and that the Capital/Stabilization account is currently earning 3.44% interest.

### **V. FY25 Budget Update**

The FY 25 budget reports were sent to Finance Committee members before the meeting. Director Camaro reported that reimbursements from state 911 have been received. Director Camaro has been filing reimbursement requests each month and although reimbursements have been slower to come in, they have been coming in from State 911 within 45-50 days of filing. Ninotchka Rogers asked that Director Camaro prepare reclassification forms prior to year-end so the committee can see a true accounting of the funds received from State 911.

### **V. FY26 Budget**

Director Camaro advised the committee that the Administration Board ultimately voted to accept Hudson as a member of the NVRDD and that created some changes to the approved budget. Discussion was had about the roles and direction of the board and the committees and on whether the FY26 Budget can be changed at this time. Director Camaro advised members of the committee to direct their questions to the Administration Board as that is the governing body of the district. Director Camaro was asked to share a copy of the District Agreement with the Finance Committee.

**VI. Director's Update**

Director Camaro advised the committee that the Bryx project is due to start on the first week of May. She also spoke as to the age and condition of NVRDD's computers and that she will be placing them on a 4-year replacement cycle. FY26 Development Grant Application was filed, with NVRDD looking for \$14 million in capital improvements and transition costs for the Town of Hudson. She advises that she will be filing the other grant applications prior to June 1. Director Camaro was asked to share the Grant Guidelines with the committee.

**VII. Other Business**

Marlborough Update: Director Camaro advised the committee that the Admin Board met on 03/06 and instructed Director Camaro to advise the City of Marlborough that they are still willing to entertain Marlborough as a member, however, they will not entertain moving the district's headquarters and would be looking at a formula for assessments.

**VIII. Next Meeting**

The next Finance Committee meeting was scheduled for Wednesday, June 04, 2025 at 9am.

**XI. Adjourn**

With no further business to come before the committee, the Chair of the Finance Committee adjourned the meeting at 9:31 am.