



Nashoba Valley Regional Dispatch District Administration Board

Meeting Minutes – Open Session
March 06, 2025
9:00 AM

ATTENDEES:

Board Members:

Berlin: Kristen Rubin*
Boxborough: Michael Johns
Harvard: Allyson Mitchell
Bolton: Marie Sobalvarro
Lancaster: Jeff Nutting
Lunenburg: Jennifer Warren-Dyment
Hudson: Thomas Gregory

*Chairperson

**Vice Chair

Others:

NVRDD: Anne Camaro, Executive Director
NVRDD: Jennifer Hill, Operations Manager

Absent:

Devens: Meg Delorier**

I. CALL TO ORDER:

With a quorum present and acting, the meeting was called to order by the chairperson at 9:13AM.
Meeting convened in person at the NVRDD Headquarters Building.

Chair Kristen Rubin welcomed the group, and Thomas Gregory as a new member to the board.

II. TOUR OF THE BUILDING

Board was given a tour of the facility, and discussion was had about how to possibly utilize the space that will be returned to NVRDD at the end of the construction of the Devens Public Safety Building.

III. APPROVAL OF MEETING MINUTES

Chair Kristen Rubin entertained a motion to approve the meeting minutes from the 01/29/25 and 02/05/25 meetings. Motion was made by Jeff Nutting, seconded by Jennifer Warren-Dyment. Roll call vote: Berlin: AYE, Bolton: AYE, Boxborough: AYE, Harvard: AYE, Hudson: Abstain, Lancaster: AYE, Lunenburg: AYE.

IV. DIRECTOR'S REPORT

Director Camaro gave an update on personnel and the process for onboarding Hudson Police and Fire Communications.

V. OPERATING BUDGET UPDATE

Budget reports were shared with the board, special attention to the Overtime line, as we still have 2 vacancies. Also keeping an eye on Legal Prof. Svcs. line and building and grounds line.

VI. CAPITAL BUDGET UPDATE

Report shared with the board, along with the update that the Finance Committee has approved \$75K appropriation from Capital to pay for the BRYX installation.

VII. DISCUSSION ON ESTABLISHING COMMITTEE FOCUS

The board discussed the possibility of restructuring the committees as well as possibly removing the finance committee from the District structure. Members will check in with their staff, and do more research for further discussion at the next meeting.

VIII. NVRDD GROWTH DISCUSSION

1. Hudson Update: NVRDD has been working with Hudson Public Safety on the needs for the transition onto NVRDD. Quotes have been received and the Grant Application has been filled out and submitted to State 911.
2. Marlborough: Director Camaro gave an update on meetings she's had with the Marlborough Mayor, especially with regards to division of assessments and the conveyance of land within the Town of Marlborough to the District. The Board had a lengthy response about the implications of taking on a large city, and of moving the District's Headquarters to the City of Marlborough.
3. Sterling: Director Camaro advised the board that she has met with the Town of Sterling and their Public Safety Departments about the possibility of joining the District.

IX. VOTE ON ADDING TOWNS TO NVRDD

No vote taken.

NEXT MEETING: Tuesday April 8, 2025 virtually, at 1:00PM

X. ADJOURN

With no further business to discuss Chairperson Kristen Rubin entertained a motion to adjourn. Motion made by Jennifer Warren-Dyment, seconded by Alysson Mitchel. Roll call vote: Berlin: YES, Boxborough: YES, Bolton: YES, Harvard: YES, Hudson: YES Lancaster: YES, Lunenburg: YES. Meeting adjourned at 10:29 AM