



# Nashoba Valley Regional Dispatch District

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Anne Camaro  
Executive Director  
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## Nashoba Valley Regional Dispatch District Finance Committee Meeting Minutes

**Meeting Date:** Wednesday January 24<sup>th</sup>, 2024 9:00AM

**Present:**

Jared Mullane, Town of Harvard – FINCOM Chair  
June Poland, Town Accountant Berlin  
Rajon Hudson, Town of Boxborough  
Ninotchka Rogers, Town of Bolton  
Anne Camaro, NVRDD Executive Director  
Donna Walsh, NVRDD Accountant  
Kristen Noel, NVRDD Accountant  
Stephannie Coronel, NVRDD Admin Coordinator  
Glenn Casey, NVRDD

**Absent:**

Cheryl Gariepy, Town of Lancaster

### I. Call to Order

With a quorum present and acting, meeting was called to order by chairperson Jared Mullane at 9:01 am.

### II. Public Comment

None

### III. FY23 Budget Closeout

Director Camaro reports that the Audit has pointed out a lot of issues with the way VADAR was set up and that the Journal Entries that were made by the previous accountant were not hitting the control accounts.

### IV. FY24 Budget Update

Year to Date reports were sent to Finance Committee Members prior to the meeting.

### V. FY25 Budget Planning Timeline

Director Camaro forwarded FY25 Budget to FINCOM.

Questions received by Director Camaro:

Health insurance is trending low - why? Do we have invoices to pay or less people enrolled – We lost two people last year who were on family plans, so it gave us some breathing room. However, this past December we had 4 new people enroll due to loss of coverage and new enrollments, so we are seeing an increase in the health insurance expenses going forward.

Do you see any areas where there will be a year-end cost savings? I don't believe we'll have a lot of room for cost savings, unfortunately, we're still covering a lot of overtime due to the vacancies. It looks like we should be closer to full staffing soon, but people are still in training.

When can we vote on the budget? I'm hoping we can vote on the budget by the next meeting.

Have you talked to admin about what to do for the outstanding contract and what to put in as a placeholder? I've budgeted a 2.5% cola as the annual increase. However, we still have not heard from the Union on setting a date to begin negotiations.

**VI. Capital Budget Update**

Director Camaro will present an updated version at next meeting.

**VII. Director's Update**

NVRDD has been awarded \$612,752.00 for the capital improvements needed to connect Boxborough into the Regional Center.

**VIII. Approval of Minutes**

Minutes from 11/16/2023 Meeting and 12/20/2023 – Chairperson Jared Mullane entertained a motion to approve the minutes from the last two meetings. Motion by Ninotchka Rogers, seconded by June Poland. Rollcall vote: Berlin: aye, Bolton: aye, Boxborough: aye, and Harvard: aye. Motion passes with 4 votes in favor.

**IX. Next Meeting:**

The next meeting will take place on 02/14/2024 at 09:00AM

**X. Other Business**

None

**ADJOURN:**

The Chair of the Finance Committee adjourned the meeting at 9:45AM.