

**Nashoba Valley Regional Dispatch District
Operations Committee
Meeting Minutes
Tuesday, March 19, 2024**

Meeting called to order at 14:03 by Chief Schartner at the Harvard Public Safety Building, 40 Ayer Road, Harvard, MA 01451.

MEMBERS PRESENT:

Berlin Police, Chief Eric Schartner (Chairman)
Berlin Fire, Chief Michael McQuillen
Bolton Fire, Chief Jeff Legendre
Boxborough Police Chief, John Szewczyk
Devens Fire, Chief Tim Kelley (Vice-Chairman)
Harvard Police, Chief James Babu
Harvard Fire, Chief Rick Sicard
Harvard Fire/Ambulance, Lieutenant Andrew Perry
Harvard Ambulance Supervisor, Jason Cotting
Lancaster Fire, Acting Chief Ryan Aldrich
Lancaster Police, Acting Chief Everett Moody
Lunenburg Fire, Chief Pat Sullivan
Mass State Police, Lieutenant Keith Pruett
NVRDD, Executive Director Anne Camaro
NVRDD, Dispatcher Jim Gendron
NVRDD, Dispatcher Jennifer Hill

PUBLIC COMMENT

- PUBLIC
 - None
- BOARD/COMMITTEES
 - None

APPROVAL OF MEETING MINUTES

- February 15, 2024 meeting minutes were presented.
 - The only change to the minutes was Chief McQuillen was listed as the Chairman of the committee and it should be Chief Schartner.
- Motion made by Chief McQuillen to accept the February 15, 2024 meeting minutes as presented and with the one title change. The motion was seconded by Chief Moody. The motion carried Unanimously.

EXECUTIVE DIRECTOR REPORT

- Budget:
 - FY25 Budget Review
 - The FY25 Development Grant discussion
- Operations Update:
 - 2 in training, one not doing so well.
- Boxborough Update:
 - Camera work is going on right now. Fire alarm as well. Hopefully will make April 1st date.
- Construction Update:
 - Construction is continuing. Tree taken down by mass development near the tower

POLICY REVIEW

- NEW POLICIES:
 - No report
- POLICY REVISIONS:
 - No report

DISPATCH LIAISON (Dispatcher Jim Gendron)

- Jim – Jen and Jim attended meeting in Boxborough
- Brian O'Neil CPR save in Harvard
- Added BLS units to the ESO screen
- Two tones for Second medical (ems and fire tones for 2nd medicals)
- State Police have 2 new troopers starting next week in Devens

OLD BUSINESS

- Radio System Discussion:
 - ▲ No report
- Project Updates:
 - ESO data transfer. Where are we in the process of getting this done? Anne will reach out to ESO to see.

NEW BUSINESS

- Boxborough police thanked Jennifer and Jim spending Saturday with them.

SET NEXT MEETING

- A motion was made by Chief McQuillen seconded by Chief Moody for Harvard Police Department to host the next meeting. The meeting is scheduled for May 21, 2024 at 14:00. The motion carried unanimous.

MEETING ADJOURNED

- A motion was made by Chief McQuillen and seconded by Chief Sullivan to adjourn at 14:18. The motion carried unanimous.