

Nashoba Valley Regional Dispatch District

Administration Board

Meeting Minutes – Open Session

July 31, 2023

09:30 AM

ATTENDEES:

Board Members:

Berlin: Kristen Rubin, Chair

Bolton: Don Lowe

Devens: Meg Delorier, Vice-Chair

Harvard: Marie Sobalvarro

Lancaster: Kate Hodges

Lunenburg: Heather Lemieux

Others:

NVRDD: Anne Camaro, Executive Director

NVRDD: Glenn Casey, Supervisor

I. CALL TO ORDER:

- With a quorum present and acting, the meeting was called to order by the chair at 09:44 AM.

II. MEETING MINUTES

- The Chair of the Administration Board entertained a motion to approve the meeting minutes from the past two meetings: 06/27/2023 and 07/13/2023. Motion made by Heather Lemieux, seconded by Marie Sobalvarro. Roll call vote: Berlin: YES, Bolton: YES, Devens: YES, Harvard: YES, Lancaster: YES, Lunenburg: YES. The motion carried with 6 votes in favor.

III. VOTE ON THE ADMITTANCE OF THE TOWN OF BOXBOROUGH AS A PROVISIONAL MEMBER.

- The Chair of the Administration Board opened the floor to any discussion.
- Kate Hodges thanked Director Camaro for the informative Memo regarding the current status of Boxborough and possible impact.
- Don Lowe wanted to reinforce his concern and objection to the addition of another town to the district due to the current staffing level, and possible strain by absorbing the extra calls from another community.
- Marie Sobalvarro replied to the staffing concern by mentioning the possibility of NVRDD absorbing Boxborough's dispatchers, and sees the addition as a win for the district. She also believes Boxborough's call volume is similar to Harvard, and mostly accounted for building checks.
- Don Lowe wanted to make known that both Bolton Police and Fire Chiefs are against the merge.
- Kate Hodges advised she has also had a conversation with both the Lancaster Police and Fire Chiefs and they are not concerned with staffing, as the current staffing is similar to previous staffing levels from the time before Townsend left the district.
- Heather Lemieux advised that she had previously asked for more time so she could speak with Lunenburg Police and Fire Chiefs. She has spoken to them and both are in favor of the merge.

- Kristen Rubin advised that she spoke with Berlin Police and Fire Chiefs and that both were in favor of the merge. She inquired as to an offset to the assessments once the merge is completed.
- Director Camaro advised that as long as Boxborough is onboarded by January 1, 2024, they will be charged for half a year's assessment, once added to the calculation of the assessments there would be a 14% savings to other member towns. State 911 Department will also be assisting with any capital purchases needed for the merge.
- With no further discussion, the Chair of the Administration Board entertained a motion to approve the Provisional Membership of The Town of Boxborough to the District. Motion made by Heather Lemieux, seconded by Meg Delorier. Roll call vote: Berlin: YES, Bolton: NO, Devens: Yes, Harvard: YES, Lancaster: YES, Lunenburg: YES. The motion carried with 5 votes in favor and 1 vote against.

IV. ADJOURN

- With no further business, the Chair of the Administration Board entertained a motion to adjourn at 09:52AM. Motion made by Marie Sobalvarro, seconded by Meg Delorier. Roll call vote: Berlin: YES, Bolton: YES, Devens: Yes, Harvard: YES, Lancaster: YES, Lunenburg: YES. The motion carried with 6 votes in favor. Meeting Adjourned at 09:52 AM.